

Employee Details for Xero

1 Personal Details

Name

Date of Birth

Address

Home Telephone Number

Mobile Number

Email

Casual/Full Time/Part Time

Commencement Date

Residency Status - eg. Australian Resident/Foreign Resident

Tax File Number

Do you wish to claim the tax free threshold?

☐

Yes

☐

No

Do you have a Study or Training Loan?

☐

Yes

☐

No

2 Bank Details

Name of Bank

BSB Number

Account Number

Account Name

3 Superfund

Name of Superfund

Superfund ABN

Superfund Member Number